

Request for Qualifications: 2026-004-RFQ**Addendum Number: 1****Website Redesign Services****Due Date and Time: October 30, 2025, at 2:00 pm Arizona time**

The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ. Offeror shall take this Addendum into consideration when preparing and submitting its Statement of Qualifications. Responses to questions are in **red**.

QUESTIONS

The following questions were received in writing prior to the deadline:

Q1. Could you disclose the project budget range you have in mind for this project? We've seen airport website projects range anywhere from \$30,000 to \$1 million, depending on the scope and complexity, so understanding your budget will help us tailor our proposal. Response: **Budget is not relevant. This Request for Qualifications is focused on assessing the Offerors' experience, expertise, qualifications, etc.**

Q2. Our proposed project team will be primarily based in the US, with additional expertise provided from our Airport Competence Hub in the Netherlands. Would this arrangement meet the requirement? As an international company, we can ensure seamless collaboration across both locations. Response: **Per the RFQ, "all team members and subconsultants working on MGAA's project must be physically located in the United States".**

Q3. Should the vendor plan for content migration from the current sites, and if so, how much content is estimated? Response: **We are looking to the vendor to help us determine pages and organization needed for a modern airport site. Depending on the vendor's determination, existing content may be used while other content may need to be recreated.**

Q4. The RFQ mentions integrations with existing systems like parking reservations and flight information. Will MGAA provide APIs/documentation for these systems? Response: **For some, yes. MGAA will work with the selected vendor on these integrations. Some APIs will be developed in-house, while others will be from outside vendors with documentation.**

Q5. The RFQ requires fresh copy for all pages. Will MGAA provide branding direction and source content to guide this, or is the vendor expected to create copy independently for MGAA's review? Response: **MGAA will provide brand standards and will work with the selected vendor to review analytics, define goals and target markets for each website, then, from there, a site map and basic content. The vendor is to finalize the copy. After defining goals and target markets, the new site map and copy may resemble what is currently in place.**

Q6. How many pages do you expect the website to be? Response: **We anticipate it to be close to the same number of existing pages.**

Q7. Can you list all integrations that need to be done as part of the first phase? And can we get technical documentation at this stage to assess the integrability? Response: **Constant Contact, Accuity Scheduling (iFrame integration), ReclaimHub (iFrame integration), Flight Status, and Parking information that will be developed by MGAA.**

Q8. Can you clarify how much weight references carry in the evaluation scoring, since they're noted separately? Response: **See Section Two, Subsection K, Selection Process, Paragraph 2 (page 16 of the RFQ).**

Q9. The RFQ requires that MGAA have administrative access and ownership of all website files, CMS, hosting accounts, and source code repositories. Can you confirm that MGAA's requirement pertains to the custom website deliverables, and not to the underlying third-party systems or cloud platform intellectual property? Response: **Yes. We don't expect ownership of the hosting platforms, but we do expect full access to our site, and to all content.**

Q10. Will oral presentations or demos be part of the evaluation process, or will the decision be made solely on written SOQs unless MGAA decides otherwise? Response: **See Section Two, Subsection K, Selection Process (page 16 of the RFQ).**

Q11. "MGAA shall be provided a mechanism to retrieve any stored data collected by the website." Do you expect the vendor to only provide the data collection mechanism and not the CRM/database where this data is collected? Response: **The Airport expects that we have a means of accessing, reviewing, and downloading any collected data at any time. We expect the contents of the database to be accessible to us.**

Offeror shall indicate receipt of this Addendum and any previously issued Addenda by completing and including the Addenda Acknowledgement Attachment for the RFQ.

ALL OTHER TERMS AND CONDITIONS OF THE RFQ REMAIN UNCHANGED.

The above referenced RFQ Addendum is hereby issued and executed on October 1, 2025, at
Mesa Gateway Airport Authority, Mesa, Arizona.

Marian Whilden

Procurement Officer
Mesa Gateway Airport Authority