A public meeting of the Phoenix-Mesa Gateway Airport Authority (PMGAA) was convened on Tuesday, January 19, 2021, beginning at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona.

**Members Present**

- Mayor Gail Barney, Queen Creek
- Councilwoman Thelda Williams, Phoenix (*via videoconference*)
- Mayor John Giles, Mesa (*via videoconference*)
- Mayor Brigette Peterson, Gilbert (*via videoconference*)
- Mayor Chip Wilson, Apache Junction
- Lt. Governor Monica Antone, Gila River Indian Community (*via videoconference*)
- J. Brian O’Neill, Executive Director/CEO
- Scott Brownlee, Deputy Director/COO
- Chuck Odom, CFO
- Misty Johnson, Clerk of the Board
- Jill Casson Owen, Attorney (*via videoconference*)

* Neither present nor represented

1. **Call to Order** at 9:01 a.m. (Mayor Barney)

2. **Roll Call.**

3. **Pledge of Allegiance.**

4. **Call to the Public.**

   There were no public comments.

5. **Executive Director’s Report.** J. Brian O’Neill, A.A.E., Executive Director/CEO

   Executive Director O’Neill provided a briefing on PMGAA financial performance, passenger activity, the community noise report, and various Airport projects.

   - Three new PMGAA Board members were welcomed to their first meeting: Gilbert Mayor Brigette Peterson, Apache Junction Mayor Chip Wilson, and Gila River Indian Community Lt. Governor Monica Antone.
   - Fiscal Year-to-Date (FYTD) Net Operating Income is $1,642,324.
   - Commercial passenger statistics show Gateway Airport with a 22% decrease compared to October 2019, a 29% decrease compared to November 2019, and 32% decrease compared to FYTD20.
   - Total commercial passenger activity for Calendar-Year 2020 (CY20) is down 37%. Passenger related revenue has been negatively impacted by the COVID-19-related decrease in commercial passengers.
   - PMGAA is working on an update to its 2017 Strategic Business Plan. Department level tactical plans are being developed to meet the seven organizational goals identified by the PMGAA Board.
   - Allegiant service to Santa Maria, California began on November 19th. Allegiant’s new nonstop service to Houston, Texas and Traverse City, Michigan will begin on February 11th and to Jackson Hole, Wyoming on June 2nd.
• PMGAA last conducted an Economic Impact Study in 2013. At that time, Gateway Airport contributed $1.3B to the local economy. PMGAA is embarking on a new Economic Impact Study in 2021. The study will focus on the economic contribution of the growing number of companies doing business on-airport, as well as the various expenditures from out-of-state visitors. There will also be a residency question to determine the number of residents from the surrounding communities who work on-airport.

• Through a partnership with the State of Arizona, free COVID-19 testing is now available to the public at the Ray Road Economy Parking Lot and available for ticketed passengers in the south courtyard of the commercial passenger terminal. Test results are typically available within 24-48 hours.

• SkyBridge Arizona is working with several potential tenants to occupy their 53,000 SF Flex Industrial Building.

• SkyBridge Arizona’s 82,500 SF hangar is complete and already has one tenant.

• A groundbreaking was recently held for the new SkyBridge Arizona Hotel. This 127-room hotel will offer rooms for both transient overnight guests and extended stays customers. The hotel will offer two Wyndham Hotel brands (Hawthorne and Wingate).

• Aviation Performance Solutions (APS) works with pilots to teach upset recovery training. Their new 65,000 SF hangar/corporate headquarters will be complete in February.

• Wetta Ventures 50,000 SF hangar is complete, and they are working with multiple interested tenants.

• Gateway Executive Airpark’s 187,000 SF hangar complex is currently going through permitting with the City of Mesa. Site work could begin on this exciting project in the February/March timeframe.

• Passenger response to the new upscale terminal concession brands - O.H.S.O. Brewery, The Saguaro Mercantile and Panera Bread - has been very positive. Macayo’s Mexican Restaurant and the new Infusion Tea & Coffee are scheduled to be completed when passenger activity returns closer to pre-COVID-19 levels.

• The construction of the Air Traffic Control Tower continues to progress. In December, 37 eighty-foot deep caissons were installed. Later in January, a 6-foot thick mat foundation slab will be poured, and vertical steel construction can begin. A live Tower Cam is available to view construction of the tower in real time. https://www.gatewayairport.com/towerconstruction. The tower is scheduled to be operational in Summer of 2022.

• The relocation of the Ellsworth Channel and construction of the Hawes Road Bridge is complete.

• PMGAA is planning to expand its aircraft parking area along the south end of the airfield. Depending on interest from existing tenants, the project will include the build-out of Phase III or Phase III and Phase IV of the Alpha Apron.

• Design for the Taxiway Whiskey Reconstruction project is underway. This ADOT grant funded project will improve a section of pavement directly in front of the commercial passenger terminal.


PMGAA held a virtual promotional event designed to introduce the GatewayEast development opportunity to experienced large-scale developers on January 14th. GatewayEast is a 400-acre mixed use non-aeronautical master development opportunity located on the east side of the Airport. More than 550 people registered to participate in the event. A Request for Qualifications (RFQ) that will begin the selection process will be released on January 21st.
Councilwoman Williams praised the staff, Executive Director O’Neill, the PMGAA Board, Mayor Giles and Chris Brady for their hard work and dedicated commitment to moving Gateway Airport forward.

Mayor Giles echoed Councilwoman William’s comments and added he is very optimistic about the GatewayEast development. Last week Executive Director O’Neill presented an update on the Airport to the Mesa City Council at the request of Mayor Giles. The presentation was well received, and Mayor Giles encouraged other communities to invite Executive Director O’Neill to come and present to their Councils as well.

Returning PMGAA Board member Lt. Governor Monica Antone from the Gila River Indian Community complimented Executive Director O’Neill and his team for their many accomplishments since she last served on the Board back in 2018. Lt. Governor Antone invited Executive Director O’Neill to Sacaton to update the Gila River Indian Community Council on the status of the Airport. She also commented that the financials look very stable considering the current economic environment. She requested an update on the Unified Cargo Processing (UCP) Program that was just getting underway at the time she left the Board. Executive Director O’Neill gave a brief update on the progress being made to establish the UCP Program.

Mayor Giles left the meeting at 9:35 a.m.

7. Consent Agenda.

a) Ratification of Consent Agenda of the Board Meeting held on November 17, 2020.

b) Minutes of the Board Meeting held on November 17, 2020.

c) Acceptance of audited financials as presented by CliftonLarsonAllen, LLP at November 17, 2020 Board Meeting.

d) Resolution No. 21-01 Authorizing a purchase with Tyler Technologies, Inc. for the Airport’s Enterprise Resource Planning (ERP) financial system’s annual software maintenance licensing renewals, in an amount not to exceed $53,505.03.

Mayor Chip Wilson moved to approve the Consent Agenda.
Mayor Brigette Peterson seconded the motion.
The motion was carried unanimously

8. Board Member Comments/Announcements.

Mayor Barney thanked the new PMGAA Board members for their willingness to participate and serve on the Board. He extended his appreciation for the time each board member commits to preparing and attending meetings.

9. Next Meeting: Tuesday, February 16, 2021 at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona. Members of the Phoenix-Mesa Gateway Airport Authority may attend either in person or by telephone/videoconference.

10. Adjournment.

The meeting adjourned at 9:44 a.m.
Dated this _____ day of __________ 2021.

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Misty Johnson, Clerk of the Board