Badge Application Information

Welcome to Mesa Gateway Airport! Our Badging Office team will make every effort to provide you with a pleasant experience while you are going through the badging process. Please carefully read the following instructions to prevent any delays in processing your application.

- **General Information**
  - Badging services are by appointment only (We do not accept walk-ins). To schedule an appointment please visit https://www.gatewayairport.com/badging
  - As a courtesy to others, if you are five (5) or more minutes late for your appointment, your slot will be forfeited, and you will need to reschedule.
  - Badging office address is: 5803 S. Sossaman Rd. Mesa AZ 85212 Phone #: 480-988-7522
  - Office hours are Monday - Friday 7am - 5pm, Closed from 12 noon - 1pm for lunch
  - Please do not fold, crumple, or ruin this application, we reserve the right to deny any application
  - Please come to your first appointment picture ready!
- **Application Instructions/Process**
  - Your application must be filled out in its entirety **PRIOR** to your Authorized Signatory reviewing/signing it. Once signed by the Authorized Signatory, the application will be valid for thirty (30) days and must have original, ink signatures (copies, typed signatures, etc. are not accepted)
  - Once you have cleared the background process, our team will notify your Authorized Signatory. Your signatory will work with you to schedule an appointment to complete your training and pick-up your badge.
    - Once your signatory has been notified, you have thirty (30) days to complete training/pick-up your badge.
    - Any appointments made prior to the Authorized Signatory being notified will be cancelled.
  - If you fail to pick-up a badge within thirty (30) days of your Authorized Signatory being notified you have cleared, you will have to begin the **badging process again and all applicable badging fees will apply**.
- **Identity & Employment Eligibility Documents**
  - When submitting your application, you are required to present documents from Department of Homeland Security's I-9 list on the second page of the application. You must bring the **original documents** to your appointment as **copies are not accepted**.
- **Fees**
  - Badging fees are due at time of service. Fees are listed in the Airport Fees, Services & Rental Rates document located at https://www.gatewayairport.com/document-library/

I-9 FORM - LISTS OF ACCEPTABLE DOCUMENTS

Department of Homeland Security

All documents containing an expiration date must be unexpired.

***Documents extended by the issuing authority are considered unexpired. Employees may present one selection from List A or a combination of one selection from List B and one selection from List C.**

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
1. U.S. Passport or U.S. Passport Card		**1.** Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		**1.** A Social Security Account Number card, unless the card includes one of the following restrictions: **(1)**NOT VALID FOR EMPLOYMENT **(2)**VALID FOR WORK ONLY WITH INS AUTHORIZATION **(3)**VALID FOR WORK ONLY WITH DHS AUTHORIZATION
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)		**2.** ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		**2.** Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa		**3.** School ID card with a photograph		**3.** Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
4. Employment Authorization Document that contains a photograph (Form I-766)		**4.** Voter's registration card		**4.** Native American tribal document
5. For an individual temporarily authorized to work for a specific employer because of his or her status or parole: **a.**Foreign passport; and **b.**Form I-94 or Form I-94A that has the following: **(1)**The same name as the passport; and **(2)**An endorsement of the individual's status or parole as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.		**5.** U.S. Military card or draft record		**5.** U.S. Citizen ID Card (Form I-197)
		6. Military dependent's ID card		**6.** Identification Card for Use of Resident Citizen in the United States (Form I-179)
		7. U.S. Coast Guard Merchant Mariner Card		**7.** Employment authorization document issued by the Department of Homeland Security For examples, see **Section 7** and **Section 13** of the M-274 on **uscis.gov/i-9-central**. The Form I-766, Employment Authorization Document, is a List A, **Item Number 4.** document, not a List C document.
		8. Native American tribal document		
		9. Driver's license issued by a Canadian government authority		
		For persons under age 18 who are unable to present a document listed above:		
		10. School record or report card		
		11. Clinic, doctor, or hospital record		
		12. Day-care or nursery school record		
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI				

Acceptable Receipts

May be presented in lieu of a document listed above for a temporary period.

For receipt validity dates, see the M-274.

● Receipt for a replacement of a lost, stolen, or damaged List A document. ● Form I-94 issued to a lawful permanent resident that contains an I-551 stamp and a photograph of the individual. ● Form I-94 with "RE" notation or refugee stamp issued to a refugee.	**OR**	Receipt for a replacement of a lost, stolen, or damaged List B document.	Receipt for a replacement of a lost, stolen, or damaged List C document.

*Refer to the Employment Authorization Extensions page on **I-9 Central** for more information.

Mesa Gateway Airport

Security Badge Application

Section I – Applicant Information (Completed by applicant)					
First Name	Middle Name	Last Name			
Aliases (Maiden Name, Birth Name Change, Legal Name Change, etc.)		Preferred Name (Nickname)			
Current Address	City	State	Zip Code		
Social Security Number	Email	Date of Birth	Phone		
Gender	Race	Hair Color	Eye Color	Height	Weight

U.S. Citizens Complete this section	
U.S. City of Birth	
U.S. State of Birth	
If you are a **U.S. CITIZEN BORN ABROAD**, you must provide one of the following documents. **This document is required** to process an application. • **Certificate of Naturalization or Citizenship** • **Certificate of Birth Abroad** ○ DS 1350, DS 545, or FS 240	
Prior Alien Registration #	
U.S. Passport #	
Foreign Country of Birth	
Foreign City of Birth	

Non-U.S. Citizens Complete this section	
Foreign City of Birth	
Foreign Country of Birth	
If you are **NOT A U.S. CITIZEN**, you must also provide the applicable documents shown in the *Lists of Acceptable Documents*	
Country ID & Passport #	
Visa Number	
Alien Registration #	
I-94 Number	

Company/Employer/Organization Information			
Entity Name	Job Title/Applicant Relationship to Entity		
Entity Address	City	State	Zip Code

Aircraft Hangar Information (Wings Valet)			
Hangar Number		Aircraft Registration #	
Relationship to Hangar	☐ Owner ☐ Sublessee		

Aircraft Tie-down Information	
Agreement Number	Rental Location
Aircraft Registration #	

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Section II – Applicant's Criminal History

Have you been convicted, or found not guilty of by reason of insanity, of any of the following disqualifying crimes, as defined in 49 C.F.R. 1542.209, in any jurisdiction within the last 10 years? ☐**YES** ☐ **NO**

(1)Forgery of certificates, false marking of aircraft, and other aircraft registration violation; 49 U.S.C. 46306.
(2)Interference with air navigation; 49 U.S.C. 46308.
(3)Improper transportation of a hazardous material; 49 U.S.C. 46312.
(4)Aircraft piracy; 49 U.S.C. 46502.
(5)Interference with flight crew members or flight attendants; 49 U.S.C. 46504.
(6)Commission of certain crimes aboard aircraft in flight; 49 U.S.C. 46506.
(7)Carrying a weapon or explosive aboard aircraft; 49 U.S.C. 46505.
(8)Conveying false information and threats; 49 U.S.C. 46507.
(9)Aircraft piracy outside the special aircraft jurisdiction of the United States; 49 U.S.C. 46502(b).
(10)Lighting violations involving transporting controlled substances; 49 U.S.C. 46315.
(11)Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements; 49 U.S.C. 46314.
(12)Destruction of an aircraft or aircraft facility; 18 U.S.C. 32.
(13) Murder.
(14)Assault with intent to murder.
(15) Espionage.
(16) Sedition.
(17)Kidnapping or hostage taking.
(18) Treason.
(19)Rape or aggravated sexual abuse.
(20)Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon.
(21) Extortion.
(22)Armed or felony unarmed robbery.
(23)Distribution of, or intent to distribute, a controlled substance.
(24)Felony arson.
(25)Felony involving a threat.
(26)Felony involving—

(i)Willful destruction of property;
(ii)Importation or manufacture of a controlled substance;
(iii) Burglary;
(iv) Theft;
(v)Dishonesty, fraud, or misrepresentation;
(vi)Possession or distribution of stolen property;
(vii)Aggravated assault;
(viii)Bribery; or
(ix)Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year.

(27)Violence at international airports; 18 U.S.C. 37.
(28)Conspiracy or attempt to commit any of the criminal acts listed above

If you answered **YES**, please list all applicable disqualifying crimes	

The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both. (See section 1001 of Title 18 United States Code.)

Further, I certify that I have a continuing obligation to disclose to the airport operator within 24 hours if I am convicted of any disqualifying criminal offense that occurs while I have unescorted access authority.

Applicant Printed Name	Signature	Date

TSA PRIVACY ACT STATEMENT

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

Purpose: The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). DHS will also maintain a national, centralized revocation database of individuals who have had airport or aircraft operator-issued identification media revoked for noncompliance with aviation security requirements. Such entries shall last 5 years from the date of the violation. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at Aviation.workers@tsa.dhs.gov.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. **Disclosure:** Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your

SSN on applications for
Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

Section III – Applicant Certification	
The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both (see Section 1001 of Title 18 of the United States Code). I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Intelligence and Analysis (IA), Attention: Aviation Programs (TSA-10)/Aviation Worker Program, 601 South 12th Street, Arlington, VA 20598. I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.	
Applicant Signature	Date

Airport Security Agreement

By submitting this application, and reviewing this agreement, I acknowledge that:

- I am required to comply with the MGAA Airport Security Program, the MGAA Airport Rules & Regulations, and all applicable federal/state/local regulations, security directives, etc.
- I am responsible for my badge. If I lose, misplace, have my badge stolen, etc., I am required to immediately notify Airport Operations at (480) 988-7570.
- I am required to challenge and report any individual who is not displaying proper ID within the airport restricted areas. I will report unauthorized persons or suspicious activity to Airport Operations at 480-988-7570 or to 911, if there is an emergency condition that exists such as an immediate threat to life, a crime in progress, etc.
- I am required to comply with escorting procedures and keep all escorted personnel within my verbal and visual control.
- Individuals with an airport badge shall use their own badge when utilizing an access point. (No Piggybacking)
- Badges will automatically de-activate after 30 days of non-use. Re-activation can be accomplished by bringing the badge into the Badging Office. When outside of business hours you may go to Gateway Aviation Services front desk and request re-activation, or call Airport Operations at (480) 988-7570.
- All airport issued badges are the property of Mesa Gateway Airport Authority. My badge shall be returned to the Badging office at the conclusion of my need for unescorted access (such as separating from an employer/flight school) or when my badge expires. Further, I am required to surrender my badge to Airport Operations or the Mesa Police Department, when requested to do so.
- When traveling as a passenger, badge holders may only access the Sterile Area via the TSA Passenger Screening Checkpoint, present all items they intend to carry on-board at the screening checkpoint for inspection, and remain in the Sterile Area until boarding.
- **SCREENING NOTICE:** Any employee holding a credential granting access to a SIDA may be screened at any time while gaining access to, working in, or leaving a Security Identification Display Area. Aviation workers are subject to screening for unauthorized weapons, explosives, and incendiaries. Non-compliance with MGAA aviation worker screening may result in penalties, which may include confiscation of your MGAA-issued ID media and/or revocation of unescorted access authority.

Airport Security Agreement – Applicant Acknowledgement	
By signing below, I acknowledge the roles and responsibilities of being issued an airport security badge under 49 CFR 1540.105(a) and will abide by 49 CFR 1540 & 1542, the Airport Security Program, and any other applicable laws, rules, regulations, security directives, etc.	
Applicant Signature	Date

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Section IV – Authorized Signatory Section (To be completed by Authorized Signatory)	
Application Type	Requested Badge Type
□New Applicant □Renewal □Lost/Stolen Replacement Notes:	AOA Badge Types □Non-SIDA □Contractor □Flight School Student SIDA Badge Types □Cargo SIDA □SIDA (Red) □Hybrid SIDA □Restricted SIDA (Sterile – Green)
Requested Endorsements	Requested Driver Endorsements (DL Required)
□Fueler	□Ramp Driver □Movement Area/Tow (Recurrent Training Required)

Authorized Signatory Applicant Certification

As an Authorized Signatory for my organization, I acknowledge and attest that:

1. I have reviewed the information provided by the applicant, on this application, is true, complete, and correct to the best of my knowledge and belief and is provided in good faith.
2. A specific need exists for providing the applicant with unescorted access authority for the requested access within MGAA's TSA Regulated Areas.
3. The applicant acknowledges his or her security responsibilities under 49 CFR 1540.105(a).
4. I have reviewed and confirmed that the applicant has the required identification from the list of acceptable documents.

Authorized Signatory Printed Name	Signature	Date

BADGING OFFICE USE ONLY		
Application & ID Documents Reviewed By:	Document Types: □ List A □ List B & C	Documents Expiration
DAC Entry (Date)	ACAMS Entry (Date)	Previous Badge # (If applicable)
Badge Issued (Date/By) □ DAC Entry □ ACAMS Entry		New Badge #
Billing		
□ Credit Card (One time/On-file) □ Waived	□ Invoiced: On-account (Prior Authorization Required)	